

# Meeting Minutes of the Governor's Council on Substance Abuse Prevention and Treatment Law Enforcement Subcommittee Tuesday, April 8, 2025, Approved

## Attendees:

**Subcommittee Members:** Beth Bailey, Adam Crawford, Julie Lockhart, Lata Menon, Jason Milton, Errol Randle, Shawn Schwertfeger (chair), Brad Story, Kevin Williams

**Invited, Not Attending:** Misty Atkins

**ODCP Staff:** Justin Smith

**Marshall University Staff:** Rachel Bledsoe, Bradley McCoy

## Opening:

Chief Shawn Schwertfeger (Chair) provided welcome and opening remarks of this meeting of the Governor's Council on Substance Abuse Prevention and Treatment, Law Enforcement Subcommittee. The meeting was called to order on Tuesday, April 8, 2025, and was conducted by Zoom conference. A quorum was present to approve the March 2025 meeting minutes. Kevin Williams made a motion to approve the minutes, and Adam Crawford seconded the motion. There was no further discussion. The motion passed with all in favor, and none opposed. The purpose of this meeting was to discuss the 2025 key performance indicator (KPI) status and progress.

## Agenda Items:

### 2025 KPI Updates and Performance Management Spreadsheet

- At the previous meeting, Justin Smith provided the number of people who receive overdose spike alerts. Justin was able to report that there have been eight spike alerts sent so far this year with 210 people receiving them.
- Misty Atkins has shared her Handle With Care quarterly report with Chief Schwertfeger and he will be forwarding it to Bradley McCoy for documentation.
- Misty Atkins is providing a Handle With Care training in Wheeling, West Virginia in June.
- 22 people are registered for the Crisis Intervention Team (CIT) Training held in Wheeling from April 28-May 2, 2025. Presenters are comprised of individuals who are behavioral health specialists, regional fire chiefs, and Child Protective Services employees.
- Errol Randle has shared his monthly emotional intelligence training report with Bradley McCoy for documentation.

### Subcommittee Highlights

- Bradley McCoy provided an overview of how the State Plan Quarterly Progress Reports that are sent to the Governor's Council are formatted. While the Accomplishments section has KPIs listed that have met 100% completion, a Highlights section may be added with work being accomplished throughout the year before the completion of all KPIs on December 31, 2025. For example, a Highlights section would document the number of people trained through the year.

**Additional Discussion:**

- Chief Shawn Schwertfeger requested that the group membership be updated on the ODCP website.

**Adjournment:**

The Chief closed the meeting by thanking all Subcommittee members for their attendance and participation. The Subcommittee will meet again on Tuesday, May 13, 2025.